

**Arts Centre of Edson Society
Zoom Meeting Minutes
May 12, 2021**

PRESENT:

Diana Inscho
Shari McDowell
Adrienne Tait
Peter Taylor

dfinscho@telus.net
shariforlife@gmail.com
adetail@gmail.com
peter.taylor@livingwaters.ab.ca

REGRETS:

Ron Christie
Gemma Christie, Living Waters RCSD
Clayton Dearden
Rose Joudrey
Doug Woodhouse
Kim Martin

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deardenclayton@gmail.com
rmjoudrey@hotmail.com
dougewoodhouse@gmail.com
kimgregmartin@shaw.ca

Peter called the meeting to order at 7:12 PM.

1) **Agenda**

Motion was made to accept the agenda with additions for the May 12, 2021 meeting by Shari.

MOTION PASSED

2) **Minutes**

Motion was made to accept the minutes from the April 7, 2021 meeting by Adrienne. **MOTION**

PASSED

3) **Diana Inscho – Resignation**

a) Diana explained her reasons for resignation. As a result, there is a resulting opening for Secretary/Treasurer

b) The Motion was made to split the role of Secretary/Treasurer into two positions

A motion was made for Shari to take over role of Treasurer. Shari accepted the role. **MOTION**

PASSED

A motion was made for Adrienne to take over the role of Secretary. Adrienne accepted the role.

MOTION PASSED

A motion was made to remove Diana Inscho from signing authority on the account and to add Shari McDowell. **MOTION PASSED**

4) **Kids in the Arts Bursary**

a) The Website – Shari

i) The form requires a small edit on google forms. Can be done by any one of the administrators.

ii) You may be able to upload the letter to Google Forms or to the Website.

iii) Giles will add the logo to the website as well.

b) Letters to Businesses – Adrienne

i) Adrienne has sent out over 50 letters. She has had a mixed reception and some businesses she spoke to are now locked down. This has added a higher level of uncertainty.

ii) Some companies want more definitive budget information which is challenging for a bursary type program. There are some funding programs that we do not fit under.

iii) Adrienne will send us a list of the businesses she has approached and allow for everyone else to follow up with people we know within the companies.

iv) Adrienne will approach banks.

- v) Finline Stationary - Peter.
 - (1) The new Finline owner reached out to Peter to offer donation to Kids in Arts. They gave us a \$1,000 donation.
- c) Peter has emailed Kayla at the Town of Edson to follow up on the funding they promised us.
- d) How to notify Arts & Culture groups and schools
 - i) Advertisement – will go this week, the first deadline will be June 15th. Peter will revise the press releases and Shari will change on the website.
 - ii) CANOE and broader to as many instructors, groups and businesses as she could think of and find contact information for.
 - iii) Video – Spencer is interested in doing a short presentational video or two to help promote the new program.
 - iv) The Food Bank suggested printing a brochure or flyer to include in the bags or baskets they give out. Peter will take the updated brochures to Trail to get 50 copied and deliver to Shari by the end of the month before she volunteers.
 - v) Schools – Diana will be compiling a list of income support opportunities to distribute to the schools.
- e) Press Release – Peter has emailed the Press release to the board. He will revise the date for first application deadline and email it. He will also post to the Facebook Page. Board members please share this out.
- f) Peter will boost a post geared toward families and sponsors.
- g) Next Steps?
- 5) **Municipal Election, October 18, 2021 – Peter**
 - a) We will have a good idea of who is running and who is not running by the next meeting in September.
- 6) **Insurance for Our Group**
 - a) AUMA – <https://www.auma.ca/notforprofits>
 - i) Diana will look into AUMA insurance for ACES.
- 7) **Secretary/Treasurer's Report – Diana**
 - a) The balance in our account as at this meeting is \$1,457.11. Diana will be depositing the cheque from Finline (\$1,000) this week. Diana makes a motion to accept treasurer's report as stated. Adrienne seconds. **MOTION PASSED**
- 8) **Assigning Tasks/Recap:**
 - a) Diana will do up minutes to reflect the change in positions and email to the board for Secretary and Treasurer.
 - b) Diana will call the ATB about setting up a signing authority change.
 - c) Peter will email press release and set up post for Facebook to be released tomorrow.
 - d) Adrienne will continue to apply for donations online and by letter.
 - e) Adrienne will send out a list of the business she has approached. The remainder of the board will help to follow up.
 - f) Diana will look into the AUMA insurance
- 9) **Next meeting:** Wednesday, September 8th at 7:00 PM.
- 10) **Adjournment:**
 - Peter made a motion to adjourn the meeting at 8:22PM. **MOTION PASSED**

Signed: _____ **Signed:** _____

Print: _____ **Print:** _____