

**Arts Centre for Edson Society
Minutes
March 14, 2012**

PRESENT:

Gean Chouinard, Town of Edson Councillor	-	geanchouinard@yahoo.ca
Ron Christie	-	gemron@telusplanet.net
Shari McDowell	-	shariforlife@gmail.com
Dave Michie	-	michie.dave@gmail.com
Peter Taylor	-	peter.taylor@livingwaters.ab.ca
Douglas Woodhouse	-	douge@telusplanet.net
Greg Templeton	-	templeton.g@gmail.com
Tracy Templeton	-	templeton.tracy@gmail.com

Regrets:

Gemma Christie, Living Waters RCSD	-	gemma.christie@livingwaters.ab.ca
Helen Payette	-	helepaye@gypsd.ca
Robyne Wilock	-	robayne.wilock@livingwaters.ab.ca

Peter called the meeting to order at 7:00 pm.

1. Agenda

Peter added two items to the agenda: 3.1: Agreement Between ACES and Town; 6.1: Premier's Dinner.

MOTION: Gean Chouinard moved to accept the March 14, 2012 Arts Centre for Edson Society agenda. Motion carried.

2. Minutes

MOTION: Doug Woodhouse moved to accept the February 8, 2012 Arts Centre for Edson Society minutes as presented. Motion carried.

3. Rotary Sundays in the Park

ACES welcomed Greg and Tracy Templeton. They are organizing the events for the Rotary Sundays in the Park. They are looking for two to three ACES volunteers to work at each event to organize a draw. The dates are June 17, July 15, August 12 and September 9, all of which will be in the afternoon. Each day will have a different theme. ACES agreed to have two or three volunteers at each event and will stay in touch with the Templeton's as the dates get closer. The Town is also looking at providing t-shirts with the volunteer logos on them for everyone to wear. There may also be an opportunity for ACES to make a speech or presentation at the first event.

3.1. Agreement Between ACES and Town of Edson

The final paperwork has been signed that transfers the property rights of the Centennial Pavilion and Eddy the Squirrel from ACES to the Town of Edson.

4. Architectural Drawings & Shovel Ready

The architect, Gregory McClung, completed some 3D drawings of the new facility. Peter distributed these to the group for questions. Mr. McClung did mention that the existing Recreation Complex's 2nd floor is approximately 12 feet above the main floor. This distance is not enough for the theatre seating balcony level. The balcony level needs to be approximately 18 feet above the main floor. To solve this issue he has extended the second level lounge area west into the new lobby and created an intermediate stairwell that goes up to the balcony lobby. People will still be able to look over the theater main lobby from this second level lounge area.

Four questions were prepared for Mr. McClung:

- What are the dimensions of the theatre/curling rink door? We wish to maximize this door as much as possible.
- With the curling rink being adjusted from 8 to 6 sheets of ice, what will be the approximate seating capacity of the arena?
- In frame 10,11,12 and 14 the blue area for the stairs, is that glass and is it on an exterior wall? If so will this not have to be shuttered somehow or can we just wall this in so we do not have lighting problems in the Theatre? If it is blue just to highlight the stairways then disregard this question.
- What are the dimensions of the box office area?

ACES decided that they will not be distributing these drawings to the general public as of yet as they are still a work in progress.

Gregory will now create more detailed drawings laying out specific rooms such as washrooms, coat check, elevator, back of house, dressing rooms, etc. He also wants to explore the option of having dressing rooms and the green room located in the basement. This will save in building area and therefore the overall project cost.

Thus far, \$29,382.00 has been spent.

5. Capital Fundraising Plan

Peter, Ron and Doug met briefly to speak about the fundraising campaign.

a. An Individual/Group/Small Business Package

ACES finalized a brochure package for individuals to fund the capital project up to \$50,000. Any individual who wishes to give more can do so through a capital sponsorship package. Shari will now update them into official brochures.

b. A Corporate Sponsorship Package

ACES finalized a brochure package for corporations to fund the capital project from \$100,000 to \$1 million. Shari will now update them into official brochures.

A corporate package

c. Tax Receipts & Endowment Fund

Doug reported that ACES can have tax receipts through the Spirit Grant Tax Receipt, which is a provincial program. If the program is approved in the April 1 budget, Doug will apply for ACES to be able to hand out tax receipts. The deadline to apply is December 1. An opening donation in cash or in kind must be at least \$1200.

MOTION: Shari McDowell moved to have Doug Woodhouse apply for the Spirit Grant Tax Receipt program for the Arts Centre for Edson Society by December 1, 2012. Dave Michie seconded. Motion carried.

d. Honourary Fundraising Chairperson

ACES continues to brainstorm a list of potential chairpersons.

6. Public Relations: ACES Website

The website is being designed by Giles Merriot and is progressing. Shari mentioned that Mr. Merriot is donating \$1200 of work to the project.

MOTION: Doug Woodhouse moved to approve the in-kind donation of time by Giles Merriot to create a website for the Arts Centre for Edson Society. Dave Michie seconded. Motion carried.

7. Premier's Dinner

Peter and Gean encouraged any ACES members to attend the Premier's dinner in Hinton on March 20.

8. Secretary Treasurer's Report: Shari reported that ACES has \$580.03 in the ACES account. There was a deposit of \$81,694.00 from the federal government for the cost of the Centennial Pavilion. Those funds have now been transferred to the Town of Edson.

MOTION: Shari McDowell moved that the Secretary Treasurer's report for February 8, 2012 and March 14, 2012 be accepted as presented. Doug Woodhouse seconded. Motion carried.

9. Next Meeting

7:00 pm Wednesday April 11, 2012 in the library at Holy Redeemer High.

The meeting adjourned at 8:24 pm.

Minutes approved on _____.

ACES President (Print)

ACES Secretary Treasurer (Print)

ACES President (Signature)

ACES Secretary Treasurer (Signature)

