

**Arts Centre for Edson Society
Minutes
April 13, 2011**

PRESENT:

Peter Taylor, ACES President	- peter.taylor@livingwaters.ab.ca
Dave Michie, ACES Vice-President	- michie.dave@gmail.com
Shari McDowell, ACES Secretary Treasurer	- shariforlife@gmail.com
Robyne Wilock, ACES Director	- robyne.wilock@livingwaters.ab.ca
Douglas Woodhouse, ACES Director	- douge@telusplanet.net
Andrea LaBoucane, Town of Edson Arts Coordinator	- andreal@townofedson.ca
Kevin Zahara, Town of Edson Councillor	- kzahara@newcap.ca
Edith Lindquist	- elindquist@talisman-energy.com

Executive Regrets:

Helen Payette, ACES Director	- helepaye@gypsd.ca
Gemma Christie, Living Waters RCSD	- gemma.christie@livingwaters.ab.ca

Peter called the meeting to order at 7:01 pm.

1. Agenda

MOTION: Doug Woodhouse moved to accept the April 13, 2011 Arts Centre for Edson Society agenda. Motion carried.

2. Minutes

MOTION: Edith Lindquist moved to accept the March 9, 2011 Arts Centre for Edson Society minutes as presented. Motion carried.

3. Architectural Drawings & Cost Estimates: Peter presented the cost estimates of the arts facility attached to the Recreation Complex. These estimates were created by the architect, Greg McClung. From here, Peter, Dave and Doug will be meeting with the Edson & District Recreation Board on April 18 to discuss the creation of a sub-committee that will meet to fine-tune the drawings so that both organizations have their needs met. This sub-committee will meet before ACES next meeting, which will be on May 11. Peter is set to meet with the Edson Creative Arts Society on May and the Edson Craft Centre on May 4 to showcase the drawings and hear their feedback on the drawings.

4. Business Plan

a. Progress: Kai So sent Peter the beginnings of a first draft of the business plan. There were still sections that needed to be filled. Shari, Edith and Andrea have volunteered to fill in some of those sections by the May 11 meeting.

Peter reported that Leadership West Yellowhead has accepted their proposal to create a first draft business plan that will focus on the following sections of the

plan: Growing Population in the Region, Facility Operational Costs, and Facility Revenues. There is a kick-off event for this project on May 26 in Hinton. Shari or Dave will attend this event.

b. Grant: Doug continues to research grants regarding a marketing strategy to promote the drawings and concepts to the public. He might even try to book a marketing session in August before ACES officially releases the new drawings to the public.

5. Involving More Organizations

ACES would like information from the following organizations regarding how a new cultural centre can benefit their respective groups, and how their respective groups can benefit a new cultural centre.

a. Aboriginals (Friendship Centre): Peter received another letter from an Aboriginal community member, Carmen Hockett, endorsing a new facility.

b. Person with Disabilities (Reflections): Due to the lack of response from Reflections, ACES will no longer pursue them for their opinions at this time.

c. Recreation (Recreation Coordinator): Andrea is working on receiving a letter of support.

d. Local Businesses (Rotary Club): Peter has trying to contact Troy Sorensen and Mark Sloan for their letter. Edith said she will speak to Mr. Sloan.

e. Local Businesses (Chamber of Commerce): Shari will contact someone within that organization.

f. Regional Arts Organizations (Creative Campus): Shari will be contacting Tracy Templeton.

g. Regional Arts Organizations (West Yellowhead Music Society): Shari is contacting someone within this organization.

6. Public Relations:

a. Facebook: Shari will begin to make a change with regards to ACES on Facebook – ACES shall now have a ‘page’, and delete its ‘group’.

b. ACES Website: Shari reported that Giles Merriot will be making an ACES website in the near future.

7. Town of Edson / ACES Pavilion: Kevin reported that the Town of Edson approved the construction of the pavilion even though the tenders came in \$120,000 over budget. The additional funds were paid for through MSI funding. It is set to be complete by June 30.

8. Secretary Treasurer’s Report: Shari reported she is still awaiting a \$100 cheque from the Pandora Players, and that Kevin Zahara recently donated \$20 that has not yet been deposited into the account. She also reported that the first instalment of the pavilion funding has come through from the federal government in the amount of \$80,000. A cheque has already been cut back to the Town of Edson.

Shari reported that there is \$460 in the account for April.

MOTION: Shari McDowell moved that the Secretary Treasurer's report for April 2011 be accepted as presented. Dave Michie seconded. Motion carried.

9. Correspondence:

a. Reflections presents Alberta's Lieutenant Governor: No one volunteered to represent ACES at the Lieutenant Governor's Speech on May 6.

b. Edson Centennial Awards Night, September 21: The Edson Centennial Committee has invited organizations from the community to submit names of outstanding volunteers within their organization to be awarded at the Centennial Awards Evening on September 21. Peter recommended Shari, and Shari recommended Peter.

MOTION: Kevin Zahara moved that ACES recommend Shari McDowell and Peter Taylor be celebrated as outstanding volunteers for ACES to the Edson Centennial Committee. Motion carried.

Robyne said she would fill out the necessary paperwork.

c. Thank You Cards: Peter handed out special thank you cards to ACES members in recognition of volunteer week.

10. Next Meeting: 7:00 pm Wednesday May 11, 2011, in the library at Holy Redeemer.

11. Adjournment

MOTION: Dave Michie moved that the meeting be adjourned. Motion carried.

The meeting adjourned at 7:50 pm.

Minutes approved on _____.

ACES President (Print)

ACES Secretary Treasurer (Print)

ACES President (Signature)

ACES Secretary Treasurer (Signature)